New Residential Building Permit Application

Required for: New Single Family Homes, Townhouses, Multifamily units, Condos, Apartment buildings, senior citizen homes.

Site plan or Single Lot development is approved by C.D.* Permit application & master plans are submitted to DPW** (\$75.00 plan review fee or each model) Plans are reviewed by both CD and DPW staff (Applicant is contacted in case of comments ONLY)
Permit is issued and applicant is notified. Trade permits can issued. Inspections are performed. After Building Final is approved, C.O. request can be submitted. Certificate of Occupancy is issued. Permit is closed.
*Building Permit applications for new homes can be accepted only after approval from Community Development:
-For New Single Family home: Single lot development approval Site Plan approval
** Required for building permit:
-Three sets of detailed architecturally sealed plans or blueprints (for each model)
-Plans must include Plumbing, mechanical and Electrical specifications.
-Review fee of \$ 75.00 for each model.
*** A request for Certificate of Occupancy must be submitted for each address. Applicant is notified when ready.